

**Course Brochure** 

# TLI30321 Certificate III in Supply Chain Operations

(Warehouse Operation)

www.australiancollege.edu.au

# Why should you choose to study with Australian College?



# Flexible Learning

- · Self paced
- Access your training wherever and whenever suits your lifestyle

# Unparallelled Support

- Full access to your virtual campus 24/7
- Unlimited trainer, assessor and student services support throughout your studies

## Payment Plans To Suit You

- Flexible, cost-effective, interest free, payment options
- Price-match opportunity available

## More Opportunities For You

- Thousands of our students have already graduated with nationally recognised qualifications
- · Begin an exciting career with some of the best-known companies in Australia or Internationally
- Own and operate your own business
- · Up skill and climb the corporate ladder
- Learn something different and take your hobby to the next level

Join our graduates enjoying successful, exciting careers across many industries.

# **Our Courses**

Use our key to help you identify where you're at and which course would be suitable for you.

Certificate level	Description
Certificate II	VET education for high school students.
Certificate III	First job or entry into the workforce.
Certificate IV	Already employed in an entry level job and looking to expand your knowledge, move up the corporate ladder.
Diploma	Already working and looking to move into a frontline management role, more senior position, or area of specialisation.

### **Accredited Courses**

#### **TLI30321 Certificate III in Supply Chain Operations**

#### **COURSE SUMMARY**

Course Code: TLI30
Qualification gained: Certifi

TLI30321

Certificate III in Supply Chain Operations (Warehouse

Operations)

Training Package: Nationally recognised: TLI Transport and Logistics Training Package

NATIONALLY RECOGNISEE

**Weekly Duration:** 

A minimum of 20hrs/week of structured learning and 8-10 hrs of assessment preparation is recommended for

Flexible duration:

Study load:

Start date:

Up to 16 months

Self-paced

Start anytime

each unit of competency.

**Delivery Methods:** 

**Delivery mode:** 

This course is delivered using an asynchronous study methodology, utilising mainly online delivery (eLearning)

of training materials supported with emails and phone calls with the trainer and assessor, on request.

Self-paced completed online in your own time, at your own pace. We provide our students ongoing support throughout the course duration via telephone, emails. It is recommended that students have access to a real warehouse work environment to be able to practice their skills while learning and completing assessment

tasks which may require warehouse specific equipment and tools.

\*Note: It is the Student's responsibility to organise their own access to a real work specific environment for the course.

Assessment method:

Knowledge/Theory-based Short Answer Questions, Case-Studies, Projects, Practical activities and observations

and Third Party Reports.

Please note that some of the practical activities must be demonstrated in a simulated work environment and will have to be video recorded and submitted via Australian College LMS or e-Campus for marking.

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Course units: TLID0020 Shift materials safely using manual handling methods

TLIF0009 Ensure the safety of transport activities (Chain of Responsibility)
TLIA0004\* Complete receival and despatch documentation

TLIA0004\* Complete receival and despatch documentation
TLIA0010\* Identify goods and store to specifications
TLIA0015\* Organise receival and despatch operations
TLIX0013X\* Maintain stock control and receivals

BSBOPS304 Deliver and monitor a service to customers BSBPEF301 Organise personal work priorities

TLIU2012 Participate in environmentally sustainable work practices

TLIE0008 Calculate mass, area and quantify dimensions

TLIG0002 Lead a work team
TLIJ0003 Apply quality systems
TLIL0007 Complete workplace induction procedures

TLIL0012 Promote effective workplace practice

\*Note: Australian College has chosen for its specialisation 'Warehousing Operations' and will insert on the testamur, the specialist elective unit group selected.

Note: All the above listed units of competency must be completed to receive the TLI30321 Certificate III in Supply Chain Operations full qualification

Course Completion: This qualification consists of 14 units (2 core units and 12 elective units).

Students obtaining a 'competent' result for all units of competency will achieve the TLI30321 Certificate III in Supply Chain Operations (Warehousing Operations) certificate. A Statement of Attainment will be issued to

students who complete less than the required units for the full qualification.

\*Note: Australian College does not guarantee successful completion of the course nor guarantees a particular employment outcome on completion of the qualification.

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Career opportunities:

Logistics operator, rail terminal operator, supply chain administration officer, supply chain administration operator, warehouse operator

#### COURSE DESCRIPTION/SUMMARY

This is a qualification for those engaged in supply chain operations and includes specialisations for logistics and warehousing operations.

It involves a defined range of skilled operations, usually within a range of broader related activities involving known routines, methods and procedures, where some discretion and judgement is required in selecting equipment, services or contingency measures within known time constraints. It may also include responsibility for coordinating the work of others.

Successful achievement of the licensing units within the qualification must align with applicable licensing and regulatory requirements.

Australian College has chosen the "Warehousing Operations" specialisation for the training delivery and assessment of this course.

#### **WORK PLACEMENT\* (Experience)**

This qualification does not require mandatory work placement. However, Australian College recommends students to have access to a real warehouse workplace for them to practice and complete assessment tasks for following units of competency:

- TLID0020 Shift materials safely using manual handling methods
- TLIX0013X Maintain stock control and receivals

Please contact Australian College should you require further information.

#### **ENTRY REQUIREMENTS**

The training package does not stipulate any mandatory entry requirements for the qualification delivered by this course. However, Australian College has certain admission criteria for this course. Prospective students must:

- be a minimum of 15 years old to be able to work and practice in a business environment;
- · provide parent/legal guardian consent, if students are under the age of 18 years at the time of enrolment;
- obtain and provide their Unique Student Identifier (USI) and provide it to Australian College;
- · complete the pre-enrolment process including the pre-enrolment Language, Literacy and Numeracy test;
- · agree to comply with Australian College policies and procedures as published on the website and outlined in the Student Handbook;

Students must have access to and be able to operate:

- An internet-enabled PC/Laptop or similar running a current operating system (E.g Windows 10 or Mac OSX)
- An audio/video recording device (such as a mobile phone) for the purpose of preparing audio/video assessment recordings
- Microsoft Office (or compatible software)
- Current web browser (e.g., Chrome)
- Adobe Acrobat Reader or another PDF document viewer
- · Valid email address

#### **Overseas Students Policy**

This course is not available to students on an Overseas Student Visa. As defined in the ESOS Act 2000, 'Overseas students' are not eligible to apply to enrol in this nationally recognised course, nor are they eligible for certification. Please refer to the Enrolment Terms and Conditions.

#### **QUALIFICATION PATHWAYS**

On successful completion of this qualification, students may choose to undertake further studies in the qualifications listed below, or a qualification in a related filed:

- TLI40321 Certificate IV in Supply Chain Operations
- TLI41522 Certificate IV in Material Logistics
- TLI50221 Diploma of Logistics

#### **TARGET GROUP**

Prospective students would see this course as a stepping-stone in their career development, regardless of their current role. It may be a job requirement or a request from and supported by their employer. For some prospective students, undertaking this course may also be at their own initiative, aligning with their personal or professional career objectives.

Prospective students may be:

- Potential students who want to develop skills and knowledge to be able to work and build on a career within the Australian supply chain sector;
- · Employees who have previously worked in this area but don't have formal recognised qualifications;
- · Mature aged workers who want to upskill and improve their employment opportunities

#### RECOGNITION OF PRIOR LEARNING (RPL) AND CREDIT TRANSFER

RPL and Credit Transfer is available for all students to consider. Students will be provided with information about RPL and Credit Transfer prior to enrolment. Australian College will recognise the AQF qualifications and statements of attainment issued by other RTO's, upon verification with the issuing organisation.

For more information on RPL and Credit Transfer email us at admin@australiancollege.edu.au.

#### **NSW GOVERNMENT FUNDING**

This course is funded by the NSW government under the Smart and Skilled program. For more information and if you qualify for funding, please visit our website at: https://www.australiancollege.edu.au/smart-and-skilled-funding/.

#### WHERE CAN I FIND MORE INFORMATION

It is important to us that prospective students have all the information needed to ensure this is the right course for them and we are the right training provider for them.

Please, visit our website at www.australiancollege.edu.au/ and read our Student Handbook, our policies and procedures for more information needed to make that all-important decision.

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# If you have any questions about the College, our courses, or need help with enrolment, please contact us.

- Unit 7 70 Croydon Street Cronulla NSW 2230 Australia
- General enquiries:
  enquiry@australiancollege.edu.au

Office hours:
Mon-Fri 9am-5pm

- Payment enquiries: payments@australiancollege.edu.au
- Local call 1300 783 283 International +61 02 9386 2500
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